

# SAKALDIHA POST GRADUATE COLLEGE

## SAKALDIHA-CHANDALI

Internal Quality Assurance Cell (IQAC)

### IQAC Annual Action Taken Report (2023-24)

Sr. No.	Date of Meeting and Agenda	Decision Taken
	<b>28.07.2023</b>	
1.	1. To prepare Academic Calendar for session 2023-24.	Annual Calendar prepared and implemented.
	2. To discuss about Plan of Action for Academic Year 2023-24.	Plan of Action finalized by IQAC and implemented.
	3. To finalize Budget Allocation	Annual Budget allocated for different heads.
	<b>05.08.2023</b>	
2.	1. To correct AQARs as per the clarifications suggested by NAAC.	AQAR corrected.
	2. To prepare AQAR of 2022-23.	AQAR of 2022-23 filled.
3.	<b>17.08.2023</b>	
	1. Discussion on Internal Academic and Administrative Audit (IAAA).	Not Conducted.
	2. Discussion on External Academic and Administrative Audit (EAAA).	Not Conducted
	3. To review AQAR.	AQAR reviewed.
	<b>20.12.2023</b>	
4.	1. Discussion on AQAR.	AQAR submitted Finally.
	2. Discussion on IIQA.	IIQA submitted and approved on 13 March, 2024.

	3. Registration of Alumni Association.	Alumni Association was registered on 08.02.2024.
	4. Discussion on ICSSR sponsored Seminar.	Seminar held on 20 to 21 January, 2024.
	<b>21.03.2024</b>	
	1. Discussion on SSR.	SSR submitted.
5.	2. Teaching and Non-teaching Academic and Administrative Training Programme.	Not conducted.
	3. General knowledge competition.	Not conducted.
	<b>30.04.2024</b>	
6.	Promotion of following faculty members- 1. Dr. Daya Shankar Singh Yadav, 2. Shri Sandeep Kumar Singh, 3. Dr. Seeta Mishra and 4. Shri Ajay Kumar Yadav	Related documents were screened by IQAC and Process initiated.
	<b>28.05.2024</b>	
7.	1. To decide Plan of Action for Academic Year 2024-25.	Plan of Action was prepared for the session 2024-25.
	2. To discuss Annual Action Taken Report for the current session.	Report Prepared.

*Vijendra Singh*  
6-6-2024  
**Coordinator IQAC**  
**Sakaldiha PG College**  
**Sakaldiha-Chandauli**

*[Signature]*  
**Principal**  
**Sakaldiha P.G. College**  
**Sakaldiha, Chandauli**